

**Snow Policy**

**Original - August 2022**

**Updated – September 2024**

**Reviewed Annually**

The prime concern of Tree of Life Educational and Holistic Services CIC must always be the safety of the pupils and staff so in the event of heavy snow staff will be guided by the policy as identified below:

* We will endeavour to keep parents and staff informed and updated on the situation regarding snow and bad weather which may have an impact on the opening or closing of the provision
* We will endeavour to keep the provision open during all weathers but if a heavy overnight or daytime snowfall results in potential problems for staff and pupils attending or returning home at the end of the usual day we may take a decision to cancel sessions for that day or part of the day until further notice
* In the event of such closure due to snow, we will inform parents by telephone, text, email or website – or a combination of these.
* If the provision is open but parents are concerned about travel due to the snow, the decision as to whether or not to send a pupil to Tree of Life Educational and Holistic Services CIC is at the discretion of the parents/carers. If parents/carers decide that attendance is inappropriate they (parents/carers) should inform the provision as soon as their decision is made
* Members of staff are asked to make every effort to get to the provision and it is appreciated that in severe weather conditions some journeys may take longer than usual
* If the provision is open during snowy weather we will aim to remain open until the end of the normal day but if parents/carers are concerned due to extreme weather during the day they are welcome to collect their children early
* Tree of Life Education management, in discussion with transport, may ask for taxis to arrive early to collect pupils, and parents/ carers will be telephoned to inform them of a pupils expected early arrival home
* In the event of the normal timetable being suspended, a programme of activities will be organised for pupils who are still at the provision. All staff will be delegated to supervise these activities. No child will be abandoned. A member of management will remain present and responsible.

**If the premises is closed for the day due to snow**

Tree of Life management will make such a decision as early in the morning as possible, and parents/carers and staff will immediately be contacted by phone. (We may also use text, email or Facebook as well.)

It is essential that you keep Tree of Life Educational and Holistic Services CIC up to date with your contact details.

All staff and parents/carers will be kept informed as to the expected date and or time that the provision will reopen. The provisions website will also display information regarding opening/closing times.

**If the provision remains open during snowy weather**

When Tree of Life Educational and Holistic Services CIC is open, all pupils are expected to attend. DfE attendance guidance now states that schools staying open in bad weather need not show as absent any pupils who cannot attend due to home-school transport being cancelled. Tree of Life Educational and Holistic Services CIC extends this to where it is known locally that the journey to Tree of Life would be hazardous. However, should you be unable to bring your child to the provision because of the weather conditions, please ensure you notify us at: info.treeoflife03@gmail.com or contact us by telephone 07359 496452.